

Board Paper	
Jul 10 BM 7.2	
Report for	Decision <input type="checkbox"/> Information <input checked="" type="checkbox"/>
Restricted or confidential Information?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If confidential, protective marking ¹	
Date of Meeting	Wednesday 14 July 2010
Agenda Item	17.2
Report Title	Constitutional Review and Committee membership
Sponsor	Jon Carter
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1. Summary

In line with provisions 3.4 and 3.5 of Passenger Focus's *Constitution General*, the Board endorses the membership of its committees, following the nomination of members by the Chairman. This is normally a triennial process, although a review is conducted annually and revisions to membership brought to the Board for endorsement where necessary. Recent changes and upcoming retirements mean it is necessary to seek the Board's endorsement of revised committee membership this year.

A full suite of constitutional arrangements was last endorsed by the Board in May 2008. A review is now underway. Terms of reference for formally established committees will have been reviewed by Audit Committee on 13 July, and will be reviewed by Statistics Governance Group on 20 July, by Remuneration Committee on 22 July, and by Management Team on 26 July. These will be brought back to Board for final agreement in September 2010.

2. Recommendations

Board is asked to **endorse** committee membership for Audit Committee, Remuneration Committee and Statistics Governance Group for the year from July 2010.

3. Further details

Audit Committee
 Bill Samuel (Chairman)
 David Burton
 Barbara Saunders
 Christine Knights

Statistics Governance Group
 Colin Foxall (Chairman)
 Nigel Walmsley
 Derek Langslow
 David Leibling

¹ ie RESTRICTED plus COMMERCIAL / POLICY / STAFF / PERSONAL PROTECT

Remuneration Committee

Nigel Walmsley (Chairman)

Christine Knights

Deryk Mead

4. Implications – Financial, Risk, Legal, Staffing, Equalities

There are no significant implications arising from this report.

5. Background information

The Board is asked to **note** that other groups, such as the Passenger Advice Task Force and Board Bus Group, are informal groups provided for under provision 3.6 of the *Constitution General* and membership is not regulated by the Board.